

Broughton in Amounderness Parish Council

Mrs A Nicholls
Clerk to the Council

Toll Bar Cottage
476 Garstang Rd
Preston
Lancashire
PR3 5JB

30th January 2023

To All Councillors

Notice of Meeting

You are summoned to attend the **Parish Council Meeting** on Tuesday 7th February 2023 at **7.00pm** at Toll Bar Cottage (Please note earlier start)

Agenda

OPEN FORUM Please indicate if you wish to speak and state your name and address

Before the formal meeting agenda starts, there is an open forum, which is an opportunity for Parishioners who wish to raise issues. This part of the meeting is not minuted but the Clerk will record notes of the issues raised. If there are any issues that cannot be dealt with during the forum the Clerk, may be asked to place the item on the next agenda. Matters requiring a Council decision or support must be included as a specific Agenda item.

- 1. Apologies for absence**
- 2. Declarations of Interests**
Members are reminded of the requirement to disclose any interest in any matter to be discussed at this meeting.
- 3. Confirm minutes of the Parish Council Meeting held on the 3rd January 2023 (already circulated)**
- 4. Reports from meetings and agree actions from committees that are not part of the agenda**
 - Damaris Dixon Charity 11/01/23
 - Park changing room meeting 12/01/23
 - LALC executive 21/01/23
 - Cottage Management Committee 03/02/23
- 5. Items for consideration – Parish Action Plan (Chair)**
 - i) Parish Action Plan**
 - To report progress on the installation of the SPIDs
 - To report progress on Seat/Planter outside the Co-op
 - To report progress on the formation of the Charity
 - i) Ideas for the Parish Council's response to King Charles's Coronation**
 - ii) Park Asset Transfer response from PCC**

- iii) To report on Broughton Neighbourhood Development Plan review initial meetings with Peter Black (consultant) and the formation of the review group (paper)

6. Items for Consideration- Finance

Chair of Finance/Parish Council Vice-Chair Cllr. Parkinson

- i) Update on Finance
 - Current position with the outstanding VAT return for Toll Bar Cottage
 - Agree the 2023/24 cottage budget
 - Update on Parish Council security for the laptop and mobile: advice for Cllrs
 - Update on the transfer of reserves
 - Update on additional Parish Council signatories for the bank account.
 - To consider the quotes for Grasscutting
- ii) To consider and approve the Management accounts and bank reconciliation for m/e 31st January 2023
 - 1 Broughton Parish Council
 - 2 Broughton Reserve Account
 - 3 Toll Bar Cottage
- iii) To approve the Financial information
 - 1 Broughton Parish Council
 - 2 Toll Bar Cottage
- iv) To approve the listed payments/receipts

7. Planning

- I) planning consultations
 - Central Lancashire Core Strategy site allocation letter
 - National Planning Policy Framework & Planning Consultation (Locality summary)
- i) To consider the PC's response to the result of the "call in" for the place of Worship
- ii) To consider the following planning applications:

Application Number: 06/2023/0071

Proposal: Single storey side and rear extension following demolition of conservatory

Site Address: Oakbridge, 106 Whittingham Lane, Broughton, Preston, PR3 5DD

Application Number: 06/2022/1439

Proposal: Single storey front extension following demolition of existing conservatory and new outbuilding following demolition of existing storage building

Site Address: Daniels Farm, Durton Lane, Preston, PR3 5LE

Application number: 06/2023/0079

Proposal: Certificate of lawfulness for proposed conversion of existing garage to habitable space including replacing the garage doors with 2no. Windows and 1no. Door to side elevation

Site Address: 493, Inglebrook, Garstang Road, Preston, PR3 5JA

8. To consider the future meeting dates, the earlier start time and the future of Finance Committee

21st March, 2nd May, 6th June, 18th July, 29th August, 10th October, 21st November, 2nd January 2024

Yours sincerely

Angela Nicholls Clerk